



KNOW YOUR CUSTOMER (KYC)

IDENTIFICATION DETAILS

Title: Gender:

Company / Full Name:

Date of Birth:

Place of Birth:

Omang/Passport number: Nationality:

Sanction Enquiry (For Official Use Only.):

BUSINESS / PROPRIETOR DETAILS (If Applicable)

#	Shareholder Name	Physical Address	Postal Address	Omang #	Shareholding (%)
1					
2					
3					

ADDRESS AND CONTACT DETAILS

Physical Address:

Village/Town/City: Country:

Postal Address:

Mobile: Telephone:

Fax: Email:

Employer: Occupation:

BANKING DETAILS

Bank/MNO Name: Account/Mobile Number:

Branch (if applicable): Account Type (if applicable):

Source of funds:

NEXT OF KIN DETAILS (MANDATORY)

#	Name	Physical Address	Postal Address	Contact Details	Relationship
1					
2					

DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case the above information is found to be false, untrue, misleading, or misrepresenting, I am aware that I may be held liable for it.

Full Name:

Date:

Signature: _____

FOR OFFICIAL USE ONLY

Name of Chema Chema Officer:

Date:

Signature: _____

KYC CHECKLIST OF DOCUMENTS COLLECTED FROM CUSTOMER: (Please tick) appropriate box)

a) Certified copies of Identification (including of shareholders where applicable)	<input checked="" type="checkbox"/>
<ul style="list-style-type: none"> Valid National Identity Card for citizens 	<input type="checkbox"/>
b) Copy of Proof of residence (provide one of the following) (including of shareholders where applicable)	<input type="checkbox"/>
<ul style="list-style-type: none"> Written confirmation from customer's employer, educational establishment or prior bank clearly indicating residential address 	<input type="checkbox"/>
<ul style="list-style-type: none"> Validated CEDA or Police affidavit 	<input type="checkbox"/>
<ul style="list-style-type: none"> Current copy of utility bill in account applicant's names e.g. electricity/water bill/council rates 	<input type="checkbox"/>
<ul style="list-style-type: none"> Current tenancy/ lease agreement in the name of account applicant 	<input type="checkbox"/>
<ul style="list-style-type: none"> Current rent receipt in the name of account applicant 	<input type="checkbox"/>
<ul style="list-style-type: none"> A verifiable letter from the Tribal Administration 	<input type="checkbox"/>
c) Copy of Proof of source of funds (provide one of the following) (including of shareholders where applicable)	<input type="checkbox"/>
<ul style="list-style-type: none"> Pay slip or contract letter from employer/confirmation letter 	<input type="checkbox"/>
<ul style="list-style-type: none"> Pension letter or certificate 	<input type="checkbox"/>
<ul style="list-style-type: none"> CEDA loan contract 	<input type="checkbox"/>