

INVITATION TO TENDER

TENDER NO: CEDA 021/2019 - 2020 INVITATION TO TENDER FOR PROVISION OF SERVICES FOR A CORPORATE WELLNESS PROGRAM FOR CEDA STAFF FOR A PERIOD OF TWO (2) YEARS

Citizen Entrepreneurial Development Agency (CEDA) invites bids from **100% citizen owned** suitably qualified and experienced companies registered and operating in Botswana for the provision of outsourced services for a Corporate Wellness Program for its employees. The Physical address for submission of bid documents is:

**The Secretary - Management Tender
Committee Citizen Entrepreneurial Development Agency
Four Thirty Square, Plot 54350,
Philip Matante Road CEDA House, CBD.
Reception Area,
Ground Floor
Gaborone, Botswana**

1. Tender documents are available for collection at a non-refundable fee of **P250.00. (Two Hundred and Fifty Pula Only)** inclusive of VAT from **7th October 2019**.
2. Queries or clarifications relating to the tender should be addressed to Procurement on email **tenderenquiries@ceda.co.bw** in writing no later than **21st October 2019**.
3. All Bids must be received no later than **15:00hrs** on **11th November 2019** (As per CEDA timepiece placed at Reception Area).
4. Telegraphic, telephone, facsimile, e-mail and late bids will not be accepted.
5. Visit CEDA website **www.ceda.co.bw** for more details.