

INVITATION TO TENDER

TENDER NO: CEDA 012 / 2019 - 2020 INVITATION TO TENDER FOR THE PROVISION OF MARKETING & COMMUNICATIONS SERVICES TO CEDA FOR A PERIOD OF TWO (2) YEARS

Citizen Entrepreneurial Development Agency (CEDA) invite bids from **100% citizen owned** suitably qualified and experienced companies registered and operating in Botswana for the provision of Marketing & Communications Services to CEDA for a period of two (2) years.

The Physical address for submission of bid documents is:

**The Secretary - Management Tender Committee
Citizen Entrepreneurial Development Agency
Four Thirty Square, Plot 54350, Philip Matante Road
CEDA House, CBD.
Reception Area, Ground Floor
Gaborone, Botswana**

- 1. Tender documents are available for collection at a non-refundable fee of P250.00. (Two Hundred and Fifty Pula Only) inclusive of VAT from 22nd October 2019.**
- 2. Queries or clarifications relating to the tender should be addressed to Procurement on email tenderenquiries@ceda.co.bw in writing no later than 7th November 2019.**
- 3. All Bids must be received no later than 15:00hrs on 25th November 2019 (As per CEDA timepiece placed at Reception Area).**
- 4. Public Procurement and Asset Disposal Board (PPADB) Registration; Code 138 Sub Codes 01 issued by PPADB is required.**
- 5. Telegraphic, telephone, facsimile, e-mail and late bids will not be accepted.**
- 6. Visit CEDA website www.ceda.co.bw for more details.**