



ENHANCED DUE DILIGENCE FORM PROMINENT INFLUENTIAL PERSON (PIP)

SECTION 1: DECLARANT DETAILS

Full Names: _____

Section 2 of the FIA Act defines prominent influential person such as a person who is or has been entrusted with public functions within Botswana or by a foreign country, his or her close associates or immediate member of the family or an international organisation and includes:

Executive & Legislative	Judiciary & Traditional Authority	Corporate & Other Entities
☐ President	☐ senior government official	☐ Senior executive of a public body
☐ Vice-President	☐ judicial officer	☐ Senior executive of a political party
☐ Cabinet Minister	☐ Kgosi	☐ Senior executives of international organisations operating in Botswana
☐ Speaker of the National Assembly	☐ member of the National Assembly	☐ a senior executive of a private entity where the private entity is of such turnover as may be prescribed
☐ Deputy Speaker of the National Assembly	☐ Councillor	☐ a senior executive of a private entity where the private entity is of such turnover as may be prescribed

or such person as may be prescribed.

SECTION 2: PIP CLASSIFICATION (PLEASE TICK ✓ APPROPRIATE BOX)

- ☐ Domestic PIP: Persons currently or previously holding prominent public functions in Botswana.
- ☐ Foreign PIP: Persons currently or previously holding prominent public functions in a foreign country.
- ☐ Family Member / Close Associate: Spouses, parents, children, or business partners of a PIP
- ☐ International PIP: Persons holding prominent functions in an International Organization (e.g., UN, SADC).

Are you, or have you ever been, a PIP in the last 5 years? Yes ☐ NO ☐

SECTION 3: POSITION DETAILS (FOR PRIMARY PIP)

Current/Previous Role: _____

Organization/Department: _____

Jurisdiction (Country): _____ Status: Active ☐ Inactive ☐

Period Held: From DD MM YY To DD MM YY (or current)

SECTION 4: FAMILY MEMBERS & CLOSE ASSOCIATES

Note: A close associate includes beneficial owners of legal entities or persons with significant business ties to a PIP.

Full Name of PIP: _____

Relationship to PIP: _____

PIP's Current Position: _____

SECTION 5: EXPECTED ACCOUNT ACTIVITY

Anticipated Monthly Turnover (Amount): _____

Anticipated Monthly Frequency of transactions: _____

Source of wealth (How you accumulated your entire net worth): ☐ Salary ☐ Business ☐ Investments
☐ Savings

SECTION 6: RISK ASSESSMENT QUESTIONS

1. Do you currently conduct or anticipate conducting any business activities in jurisdictions identified by the FAFT as high risk or subjected to increased monitoring?

(Refer to high risk jurisdiction notification form; ask for list from customer adviser.)

☐ Yes ☐ No

If Yes, provide details of the jurisdiction involved and the nature of activities:

2. Are you currently involved in or anticipate to be involved in any business transactions with the Government of Botswana or any state-owned or affiliated enterprise (SOE)?

☐ Yes ☐ No

If Yes, specify the nature of business:

SECTION 9: DATA PRIVACY NOTICE

The information collected in this KYC form is required to enable the Agency to comply with applicable statutory requirements such as FIA Act and Anti-Money Laundering (AML) obligations. All personal data provided will be used solely for the intended purpose for customer identification, verification, risk assessment and ongoing regulatory compliance.

We are committed to protecting your privacy and information will be handled confidentially, stored securely in accordance with relevant Data Protection Act and Agency's internal data security policies. By submitting this form, you acknowledge that you understand the purpose for which your data is being collected and consent to its use as described in this note.

SECTION 10: DECLARATION

I hereby declare that the details furnished above are true and correct to the best of my knowledge. In case the information is found to be false or misleading, I am aware I may be held liable.

Full Name: _____

Signature: _____ Date: DD MM YY

SECTION 11: FOR OFFICIAL USE ONLY

Name of Reviewer : _____

Signature: _____ Date: DD MM YY

Name of Regional Manager: _____

Signature: _____ Date: DD MM YY

☐ Approved ☐ Declined

Comments/Observations

CEDA NETWORK

GABORONE BRANCH

Physical Address

Plot 5129, Gaborone Main Mall Corner
Pilane and Queens Road

Postal Address

Private Bag 00504, Gaborone, Botswana
T : +267 3181022, F : +267 3181022

KANYE BRANCH

Physical Address

Maswabi Complex, Plot. No. 1264,
Sebonego Ward, Kanye

Postal Address

Private Bag 16, Kanye, Botswana
T : +267 544-0324, F : +267 544-1109

MOLEPOLOLE BRANCH

Physical Address

Plot 470, Borakanelo Ward, Molepolole

Postal Address

P. O. Box 3271, Molepolole, Botswana
T : +267 5920000, F : +267 5915318

PHIKWE BRANCH

Physical Address

Behind Barclays Bank (next to Coop), Main Mall

Postal Address

Private Bag 190, Selebi Phikwe, Botswana
T : +267 262 2377, F : +267 262 2374

FRANCISTOWN BRANCH

Physical Address

Plot No 323676 (Unit 6,7,8) Donga
Along Marang Road

Postal Address:

P. O. Box 1845, Francistown, Botswana
T : +267 241-2775, F : +267 241-6045

LET LHAKANE BRANCH

Physical Address

Plot 10297, Mokgobelele Ward, Letlhakane

Postal Address

Private Bag 55, Letlhakane, Botswana
Tel: 297 6254

MAUN BRANCH

Physical Address

Tsheko Road (Next to Standard Chartered
Bank and Behind Center Lodge), Old Mall

Postal Address

P/Bag 393, Maun, Botswana,
T : +267 686-4169, F : +267 686-4858

SHAKAWA BRANCH

Physical Address

Acacia Mall - Unit 10, Plot 180, Shakawe
Botswana

Postal Address

Private Bag16, Shakawe.
Tel: 6875090. Fax: 6875093

KASANE BRANCH

Physical Address

Plot 5085- Nunga Road (Within the Rural
Administration Centre]

Postal Address

P O Box 63, Kasane
Tel : 625 0183 Fax: 6250185

GHANZI BRANCH

Physical Address

Plot 1299 (Opposite Bus Rank, Next to
Delta Pharmacy)

Postal Address

P. O. Box 792, Ghanzi, Botswana
T : +267 659-7331, F : +267 659-7595

PALAPYE BRANCH

Physical Address

Riverview Mall A1 Road,
Plot 8717 Unit 17, Palapye

Postal Address

Private Bag 24, Palapye, Botswana
T : +267 4920279, F : +267 4920235

HUKUNTSI BRANCH

Physical Address

Macheng Mall, Plot No. 158, Unit 7

Postal Address

P.O Box ,131 Hukuntsi Botswana
T : +267 6510170 F: 267 6510169

TSABONG BRANCH

Physical Address

Plot No. 7069, Tsabong Rural
Administrative Centre (RAC)

Postal Address

Private Bag 23, Tsabong
T: +267 654 0208 F: +267 654 0208

TUTUME BRANCH

Physical Address

Plot No 1551, Magapatona Ward
Sefalana Shoppers Complex

T : +267 2987003