

# MICRO- BUSINESS POULTRY GUIDELINES





# 1. PRODUCT OVERVIEW

## 1.1 Financial Type of Support

The product aims to finance the following:

- 1.1.1 Assets (Infrastructure and Equipment used in chicken farming such as drinkers, feeders, water supply etc)
- 1.1.2 Working Capital (labour, feed, utilities, Day old chicks (DOCs) costs, saw dust, vaccines, bio security chemicals etc)

## 1.2 Eligibility Criteria

- 1.2.1 Individuals aged 18 years and above wish to start or already engaged in Chicken farming related activities
- 1.2.2 Applicant should be a citizen of Botswana
- 1.2.3 Clean credit record
- 1.2.4 Individuals, Companies & Groups (clusters, cooperatives or associations)
- 1.2.5 Existing farmers seeking to expand or develop their chicken farming business
- 1.2.6 Start-ups seeking to venture into chicken farming



### 1.3 Loan Limits

1.3.1 The minimum size of the loan is P500.00 and the maximum is P300,000.00.

### 1.4 Interest Rate

1.4.1 Interest rates will be consistent with the CEDA Credit Policy and Revised CEDA Guidelines.

### 1.5 Repayment Period

1.5.1 The repayment period will be up to 7 years. Frequency of payments will be determined as per the project's cycles.

### 1.6 Disbursements

- 1.6.1 Disbursements for goods will be paid directly to the supplier where appropriate
- 1.6.2 Disbursement will be released progressively, with each disbursement triggered by the verification and approval of the corresponding stage's completion

### 1.7 Security/collateral requirements

1.7.1 Security will be as per CEDA guideline

### 1.8 Grace period

1.8.1 Grace period will be up to 12 months

### 1.9 Contribution

1.9.1 As a rule, promoters of projects to be financed by CEDA should show commitment through contribution. Contribution may either be in cash or in kind (tangible assets).

### 1.10 Training

1.10.1 CEDA will provide training on poultry house management practices to funded applicants where applicable

### 1.11 Application processing time

1.11.1 The loan application will be as per CEDA current's service level agreement

<b>CHECKLIST</b>		<b>TICK</b>
1.	CEDA Loan application form	
2.	A Detailed Business plan	
3.	Certified copies of Omang (Individuals, partners, shareholders, and directors)	
4.	Resolution by Board of Directors to apply for a loan	
5.	Company Extract, Certificate of Incorporation & Constitution	
6.	Tax Clearance Certificate where applicable	
7.	Completed KYC Form	
8.	Personal Bank Statements for 12 months (start-ups or/ and individual directors)	
9.	Audited Financial Statements for at least 3 years.	
10.	Three (3) years historic Poultry production farm performance where applicable (prepared by a BICA accredited firm)	
11.	Offer letter and loan balance statements of the existing loans with other financiers	
12.	Personal Balance sheets of all shareholders	
13.	Valuation report of existing assets, prepared by a professional valuer (the report must not be more than 2 years)	
14.	Deed of sale and due diligence of business in the event of purchase of an existing business	
15.	Proof of title deed for the property to be purchased or used as security	
16.	Poultry health compliance standards/ support letter from animal production department	
17.	Water tests report (animal consumption)	
18.	Proof of ownership or availability of land for the project	
19.	Usage of land should be in line with the proposed business	
20.	Borehole drilling completion certificate, water reticulation (leeway)	
21.	At least three quotations of items to be financed/ /market Contract/ agreements	
22.	Insurance quotations for assets to be financed/ pledged as security against the loan	
23.	Certified Copy of Marriage Certificate if Married (where applicable)	
24.	Copy of Marriage Instrument (Form A or Form B) (where applicable)	
25.	Spousal consent and Certified copy of Omang of the spouse	
26.	Certified copy of Omang of spouse (where applicable)	
27.	Letter of Confirmation of employment (where applicable)	
28.	Pay slips for the last 3 months (where applicable)	
29.	Curriculum Vitae, Certified copy of Omang, professional and academic certificates of the successor	

